

**Flat River Academy**  
**9481 Jordan Rd. Greenville, MI 48838**  
**616-754-9360**  
**Organizational Meeting of Flat River Academy**  
**July 12<sup>th</sup>, 2021 at 6:30PM**

Meeting Minutes

1. Call to order
  - a. The meeting was called to order at 6:30pm
2. Roll call
  - a. Present: Jason Olvera, Jen Gibson, Jen Piotrowski
  - b. Absent: none
3. Nominate temporary chairperson
  - a. Jen Gibson nominated Jason Olvera as temporary chairperson, agreed by Jen Gibson.
  - b. Jason Olvera is temporary chairperson
4. Election of officers
  - a. President – Jason Olvera – Nominated by Jen Gibson, agreed by Jen Piotrowski
  - b. Vice President – Jen Gibson – Nominated by Jen Piotrowski, agreed by Jason Olvera
  - c. Secretary – Jen Gibson - Nominated by Jen Piotrowski, agreed by Jason Olvera
  - d. Treasurer – Jen Piotrowski – Nominated by Jen Gibson, agreed by Jason Olvera
5. Resolution indicating the Board will comply with all laws, rules, and regulations
6. Resolution setting date, time, and place of Regular Board Meetings and location of official posting for meeting notices
  - a. Second Monday of every month at 6:30pm at Flat River Academy
7. Resolutions designating depositories for various funds and authorized signature(s) for various funds and accounts
  - a. Huntington Bank
  - b. Jen Piotrowski and Jason Olvera
8. Resolution to bond Board Treasurer and others as designated by the Board
9. Resolution appointing Chief Administrative Officer (CAO) by name
  - a. Jen Piotrowski
10. Resolution appointing legal counsel
  - a. Trunn Law
11. Resolution appointing auditors
  - a. Maner Costerisan

12. Resolution appointing designated (AHERA) contact
  - a. Hilary Karnatz – school principal
13. Resolution to adopt the school calendar for the ensuing year
14. Resolution designating Freedom of Information Act (FOIA) contact; Sexual Harassment contact; Title VI, Title IX and Section 504 contact
  - a. Hilary Karnatz – school principal
15. Resolution designating SVSU Compliance Person
  - a. Hilary Karnatz – school principal
16. Resolution to approve all of the above made by Jen Gibson, seconded by Jen Piotrowski, agreed by Jason Olvera.
  - a. Resolution passed
17. Adjournment
  - a. Motion to adjourn the Organizational Meeting made by Jen Gibson, seconded by Jen Piotrowski, agreed by Jason Olvera
  - b. Motion passed – 6:43pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_