

# FLAT RIVER

## ACADEMY

Flat River Academy Board of Directors  
Regular Meeting  
April 15th, 2026  
6:30 pm  
Proposed Meeting Minutes

- I. Call to Order and Roll Call
  - A. The meeting was called to order at 6:30
  - B. Members present: Jason Olvera, Kim Scott, James Popma, Eric Lamb, Ken Miller
- II. Pledge of Allegiance
- III. Approval of Agenda
  - A. The board reviewed the agenda
  - B. Motion to approve the agenda was made by Ken Miller, seconded by James Popma, agreed by Jason Olvera, Kim Scott, and Eric Lamb
    1. Motion passed
- IV. Approval of March 11, 2026 - Regular Meeting Minutes
  - A. The board reviewed the March 11, 2026 proposed minutes.
  - B. Motion to approve the March 11<sup>th</sup> minutes was made by Ken Miller, seconded by Eric Lamb.
    1. Motion passed
- V. New Business
  - A. Nominations and reappointment of James Popma and Jason Olvera to Board of Directors
    1. The board unanimously nominated and reappointed James Popma as board treasurer.
    2. The board unanimously nominated and reappointed Jason Olvera as board president.
  - B. 26-27 Fiscal Audit Engagement Letter
    1. The 26-27 Fiscal Audit Engagement Letter was reviewed with no comments.
- VI. Old Business
- VII. Authorizer Report – nothing to report
- VIII. Principal's Report
  - A. Re-enrollment update is at about 83% however over half of the students not re-enrolled were due to not returning forms. Follow-up phone calls indicate that several of these students intend to return. Will update at next meeting.

- B. Upcoming Events and Dates
  - 1. Open enrollment 4/13-4/27
  - 2. Open house and Kindergarten roundup 4/16 5:00-7:00
  - 3. Testing season! PSAT is 4/21 followed by MSTEP and NWEA
- C. Staffing updates
  - 1. Chelsea Carbajal no longer works at Flat River Academy.
  - 2. Chase Gibson will be taking FMLA in May and we are looking for an appropriate substitute.
- D. Skyward to Powerschool
  - 1. Transition has started to move from Skyward to Powerschool
- E. Summer school proposal
  - 1. 4 weeks (instead of 6-8)
  - 2. June 8-July 2
  - 3. 4 days a week (Monday-Thursday) 9:00-2:00
  - 4. Bussing to be determined based on transportation survey
- F. Summer Enrichment and Recruitment
  - 1. Thursday night Family STEM Challenges
  - 2. Wednesday Explore Activities
- G. Considerations for next year:
  - 1. Full time maintenance and custodian to maintain the building
  - 2. Move Food Service director to Full time.
- H. Discussion about Calendar for 26-27 school year
  - 1. Greenville public schools will be starting August 24<sup>th</sup>.
  - 2. Discussion about whether to start August 24<sup>th</sup> or during the previous week.
- IX. Teachers First Reports
  - A. State of the School
    - 1. FRA letter to SVSU for NCSI policy fiscal support
  - B. March 2026 Financials
    - 1. Kristen Haines from Midwest Mgt presented the financials.
    - 2. Motion to approve the financials was made by Eric Lamb, seconded by James Popma, agreed by Jason Olvera, Ken Miller and Kim Scott.
      - a) Motion passed
- X. Correspondence – nothing to report
- XI. Extended public comments on non-agenda item - none
- XII. Board Comments
  - A. Discussion brought forth by Eric Lamb about working on building and grounds improvement including the creation of a soccer field and a cross country trail.
- XIII. Adjournment, and confirmation of Next Meeting Date: May 13, 2026 at 6:30 p.m. @ FRA
  - A. Motion to adjourn the meeting was made by Eric Lamb, seconded by James Popma, agreed by Kim Scott, Jason Olvera and Ken Miller.
    - 1. Motion passed. Meeting adjourned at 7:35

Signed \_\_\_\_\_ Date: \_\_\_\_\_