

# FLAT RIVER

ACADEMY

Flat River Academy Board of Directors  
Regular Meeting  
April 15th, 2026  
6:30 pm  
Meeting Minutes

- I. Call to Order and Roll Call
  - A. The meeting was called to order at 6:30
  - B. Members present: Jason Olvera, Kim Scott, James Popma, Eric Lamb, Ken Miller
- II. Pledge of Allegiance
- III. Approval of Agenda
  - A. The board reviewed the agenda
  - B. Motion to approve the agenda was made by Ken Miller, seconded by James Popma, agreed by Jason Olvera, Kim Scott, and Eric Lamb
    - 1. Motion passed
- IV. Approval of March 11, 2026 - Regular Meeting Minutes
  - A. The board reviewed the March 11, 2026 proposed minutes.
  - B. Motion to approve the March 11<sup>th</sup> minutes was made by Ken Miller, seconded by Eric Lamb.
    - 1. Motion passed
- V. New Business
  - A. Nominations and reappointment of James Popma and Jason Olvera to Board of Directors
    - 1. The board unanimously nominated and reappointed James Popma as board treasurer.
    - 2. The board unanimously nominated and reappointed Jason Olvera as board president.
  - B. 26-27 Fiscal Audit Engagement Letter
    - 1. The 26-27 Fiscal Audit Engagement Letter was reviewed with no comments.
- VI. Old Business
- VII. Authorizer Report – nothing to report
- VIII. Principal's Report
  - A. Re-enrollment update is at about 83% however over half of the students not re-enrolled were due to not returning forms. Follow-up phone calls indicate that several of these students intend to return. Will update at next meeting.

- B. Upcoming Events and Dates
  - 1. Open enrollment 4/13-4/27
  - 2. Open house and Kindergarten roundup 4/16 5:00-7:00
  - 3. Testing season! PSAT is 4/21 followed by MSTEP and NWEA
- C. Staffing updates
  - 1. Chelsea Carbajal no longer works at Flat River Academy.
  - 2. Chase Gibson will be taking FMLA in May and we are looking for an appropriate substitute.
- D. Skyward to Powerschool
  - 1. Transition has started to move from Skyward to Powerschool
- E. Summer school proposal
  - 1. 4 weeks (instead of 6-8)
  - 2. June 8-July 2
  - 3. 4 days a week (Monday-Thursday) 9:00-2:00
  - 4. Bussing to be determined based on transportation survey
- F. Summer Enrichment and Recruitment
  - 1. Thursday night Family STEM Challenges
  - 2. Wednesday Explore Activities
- G. Considerations for next year:
  - 1. Full time maintenance and custodian to maintain the building
  - 2. Move Food Service director to Full time.
- H. Discussion about Calendar for 26-27 school year
  - 1. Greenville public schools will be starting August 24<sup>th</sup>.
  - 2. Discussion about whether to start August 24<sup>th</sup> or during the previous week.
- IX. Teachers First Reports
  - A. State of the School
    - 1. FRA letter to SVSU for NCSI policy fiscal support
  - B. March 2026 Financials
    - 1. Kristen Haines from Midwest Mgt presented the financials.
    - 2. Motion to approve the financials was made by Eric Lamb, seconded by James Popma, agreed by Jason Olvera, Ken Miller and Kim Scott.
      - a) Motion passed
- X. Correspondence – nothing to report
- XI. Extended public comments on non-agenda item - none
- XII. Board Comments
  - A. Discussion brought forth by Eric Lamb about working on building and grounds improvement including the creation of a soccer field and a cross country trail.
- XIII. Adjournment, and confirmation of Next Meeting Date: May 13, 2026 at 6:30 p.m. @ FRA
  - A. Motion to adjourn the meeting was made by Eric Lamb, seconded by James Popma, agreed by Kim Scott, Jason Olvera and Ken Miller.
    - 1. Motion passed. Meeting adjourned at 7:35

Signed

Jason Olvera

Date:

5/13/26